

SUBMITTED _____

MEETING AGENDA REQUEST

Agenda Item Submitted By:	Name	Address	Phone	Email
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Required Attendees: (in addition to Board of Selectmen)

1 _____ 2 _____ 3 _____

Optional Attendees

1 _____ 2 _____ 3 _____

You are strongly encouraged to provide documents that may be relevant to the proposed agenda item. Please provide a list of attached documents:

Description of presentation (if any), including AV needs and expected duration:

Objectives and Expected Outcome:

Background Information/Summary (Required)

Agenda Item Accepted By: _____
Date: _____