



Town of Georgetown

MINUTES

Committee: Georgetown Council on Aging_____

Date: September 26, 2023_____

Time: __12:45 p.m._____

Location: Georgetown Senior Community Center, 51 North Street, Georgetown, MA

Members & Staff present: Jean Perley, Jeanne Robertson, Sue Gardiner, Darcy Norton, Esther Palardy, Diane Prescott, Martha Lucius, Sue Clay, Diane Klibansky and COA Director Colleen Ranshaw-Fiorello.

Members not present: _Jill Benas____

The meeting was called to order at: _12:45p.m._____

Minutes from the August 22, 2023_____ Meeting minutes were reviewed and approved with one correction
(Date)

Meeting Motions / Actions and Summary of Discussions:

Funded with a reserve-fund transfer, a new single door freezer has been purchased and installed. A pilot light on the stove has been repaired. The COA Van needs weatherstripping repair on two doors, as well as an oil change, inspection and the installation of new tires acquired through a state grant. The search for a new COA Director is underway. Resumes have been received with three or four viable applicants. Colleen created a chart with basic information on each applicant to help organize the information for the Search Committee. Board members are hopeful the resume review will begin soon so that interviews can be planned. Board members are hopeful two weeks of transition can be planned with the incoming director. Several resumes for the Program Assistant position have been received. Two are viable applicants. Orlando asked Colleen to wait on scheduling interviews. The bill for the repair to the Administrative Office HVAC in July was received and paid. The COA was notified that it will soon receive a \$28,000 FY24 state Formula grant and a \$5,000 Digital Literacy grant that will be used to purchase laptops and tablets for use at the Senior Center. Colleen attended a training program for the grant today. A new lease for the office copier will soon take place and a new copier will be installed. The September Traveling Chef served 36 people and included music by the Classics, funded by the Cultural Council. Colleen has written and submitted a \$450 Cultural Council grant for two music programs in 2024. Due to school building safety concerns, the Perley School gym is not available for Pickleball. A plan to repurpose a storage room may allow for a small pickleball court. Colleen completed and filed FY23 Annual reports for the town and state. The COA received and distributed 23 Farmer Market Coupon books to older adults in the community. There have been more requests for COVID test kits. A Health Fair is scheduled Oct. 4. The COA Friends will hold a Women's Harvest Breakfast on Oct. 31. The Friends assisted with Delvena Theater and the Traveling Chef. They will pay \$50 toward the Rich Araldi concert in Nov. In a motion by Sue Clay with a second by Jean Perley, board members accepted the Treasurer's report. In a motion by Sue Clay with a second by Esther Palardy, board members accepted the Director's report.

List of Documents and Other Exhibits used at Meeting:

- Secretary's Report for August 22, 2023
- Treasurer's Report to date September 20, 2023
- Director's Report for September 2023

Documents and Other Exhibits used at meeting will be available for review at: Council on Aging_____
(Office)

Meeting was adjourned at: __1:25 p.m._____

Next meeting: Date: Oct. 24, 2023_____

Time: __12:45 p.m._____

Place: Georgetown Senior Community Center, 51 North Street, Georgetown, MA

Respectfully submitted: Chairman: Darcy Norton (Signature)

Minutes approved by Committee on: __ Oct. 24, 2023_____
(Date)