

# Town of Georgetown



Affordable Housing Trust  
1 Library Street  
Georgetown, MA 01833

Affordable Housing Task Force  
Phone: (978) 352-5713  
Fax: (978) 352-5725

## **MEETING MINUTES – DRAFT** **Wednesday, February 12<sup>th</sup>, 2014** **Memorial Town Hall** **2<sup>nd</sup> Floor Meeting Room** **6:00 p.m.**

**Present:** Tim Gerraughty, Chairman  
Chuck Keilty, Trust Member  
Paul Nelson, Trust Member  
Howard Snyder, Trust Agent

**Meeting Opens** at 6:08p.m.

### **Correspondence:**

1. Fair Housing Network.
2. DHCD: Test Litigation Against Municipalities Regarding 40B.
3. DHCD: Impediments to fair Housing Choice.

Mr. Nelson: I sent the DHCD correspondence regarding the fair housing rentals. Note DHCD on rental rates and less attention is being made to the needs of seniors.

### **Vouchers:**

1. Rental Assistance Program Case #13-04: Voucher 14-24.  
Mr. Gerraughty - **Motion** to pay voucher 14-24 of amount \$695 for case #13-04.  
Mr. Nelson – **Second**.  
**Motion carries; 3-0; Unam..**
2. Rental Assistance Program Case #13-10: Voucher 14-25.  
Mr. Gerraughty - **Motion** to pay voucher 14-25 of amount \$952 for case #13-10.  
Mr. Nelson – **Second**.  
**Motion carries; 3-0; Unam..**
3. Rental Assistance Program Case #13-12: Voucher 14-26.  
Mr. Gerraughty - **Motion** to pay voucher 14-26 of amount \$650 for case #13-12.  
Mr. Nelson – **Second**.  
**Motion carries; 3-0; Unam..**

Any person with a disability who wishes to attend this public meeting and needs a reasonable accommodation, please contact the ADA Coordinator at 978-352-5755 or mfarrell@georgetownma.gov.

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4. Rental Assistance Program Case #13-12: Voucher 14-27.  
Mr. Gerraughty - **Motion** to pay voucher 14-27 of amount of \$540 for case #13-12.  
Mr. Nelson – **Second**.  
**Motion carries; 3-0; Unam..**

## New Business:

1. HOME Consortium: HOME Project Funding Agreement.

{Agent distributes hard copy of agreement in draft form to Trustees.}

Mr. Snyder: Handed out is a copy of the HOME project funding agreement sent to the TRUST from Home. This agreement needs to be revised to reflect the Town of Georgetown. It needs to be signed in order for HOME to issue funds to the Trust.

Mr. Keilty: I would like to see the agreement in electronic Word format. I will take a look at it.

Mr. Snyder: I will issue a word format copy of the HOME agreement.

2. Rental Assistance Program Case #13-14.

{Trust reviews application of Case #13-14.}

Mr. Gerraughty: Send this application back and ask for some clarification regarding debts. We need some more information.

3. Rental Assistance Program Case #13-15.

{Trust reviews application of Case #13-15.}

Mr. Gerraughty - **Motion** to approve the application of Case 13-15 in the amount of \$750 with the term starting for the month of February.

Mr. Nelson – **Second**.

**Motion carries; 3-0; Unam..**

## Old Business:

1. Agreements regarding Rental Assistance Program Case #13-12.

Mr. Snyder: The documents for Case #13-12 need to be signed by the Trust.

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Mr. Gerraughty - **Motion** to sign the rental assistance payment contract for case #13-12.

Mr. Nelson – **Second.**

**Motion carries; 3-0; Unam..**

## **Task Force Report:**

1. Accessory Apartment Bylaw.

{Mr. Nelson updates the Trust regarding the Task Force’s effort to modify the accessory apartment bylaw. Modifications are to include the ability to rent in-law apartments as affordable housing units under special permit and under the jurisdiction of the Zoning Board of Appeals.}

2. Any updates from the Affordable Housing Task Force.

{None.}

## **Trustee or Public Report:**

1. Any concerns of a Trustee or member of the Public.

{None.}

## **Agent Report:**

1. Updated budget.

{Agent distributes spreadsheet outlining account of the Trust. Brief discussion of recent transactions}

Mr. Surface - **Motion** to adjourn.

Mr. Keilty – **Second.**

**Motion carries; 3-0; Unam..**

Meeting adjourned at 7:45.