

Town of Georgetown



Affordable Housing Trust
1 Library Street
Georgetown, MA 01833

Affordable Housing Task Force
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MEETING MINUTES - DRAFT

Affordable Housing Trust

Wednesday, March 5th, 2014

Memorial Town Hall

Second Floor Meeting Room

7:00 p.m.

Present: Tim Gerraughty, Chairman
Paul Nelson, Trustee
David Surface, Trustee
Howard Snyder, Agent

Meeting Opens at 7:04pm.

Vouchers:

1. Kopelman and Paige, P.C.: Voucher 14-28.
Mr. Gerraughty - **Motion** to pay voucher 14-28 in the amount of \$52.50 to Kopelman and Paige.
Mr. Nelson – **Second**.
Motion carries; 3-0; Unam..
2. Rental Assistance Program Case #13-04: Voucher 14-29.
Mr. Gerraughty - **Motion** to pay voucher 14-29 in the amount of \$695 for case #13-04.
Mr. Nelson – **Second**.
Motion carries; 3-0; Unam..
3. Rental Assistance Program Case #13-10: Voucher 14-30.
Mr. Gerraughty - **Motion** to pay voucher 14-30 in the amount of \$952 for case #13-10.
Mr. Nelson – **Second**.
Motion carries; 3-0; Unam..
4. Rental Assistance Program Case #13-11: Voucher 14-31.
Mr. Gerraughty - **Motion** to pay voucher 14-31 in the amount of \$650 for case #13-11.
Mr. Nelson – **Second**.
Motion carries; 3-0; Unam..

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5. Rental Assistance Program Case #13-12: Voucher 14-32.
Mr. Gerraughty - **Motion** to pay voucher 14-32 in the amount of \$540 for case #13-12.
Mr. Nelson – **Second**.
Motion carries; 3-0; Unam..

6. Rental Assistance Program Case #13-15: Voucher 14-33.
Mr. Gerraughty - **Motion** to pay voucher 14-33 in the amount of \$750 for case #13-15.
Mr. Nelson – **Second**.
Motion carries; 3-0; Unam..

Old Business:

1. Agreements regarding Rental Assistance Program Case #13-12.

Mr. Snyder: The contracts and agreements for Case #13-12 both have a typographical error in the dates for the length of term. New documents to be signed by the Trust in order payments to begin.

{Trust signs corrected contract and agreement documents. Since these were previously approved by the Trust and the error is typographical, no vote or motion.}

2. HOME Consortium: HOME Project Funding Agreement: Revised.

Mr. Snyder: The HOME project funding Agreement has been revised. Hard copy submitted in the packet to the Trust. Contacted HOME and they stated all of their previous agreements have been with the municipalities Board of Selectmen. Suggest contacting Town Counsel to see if Trust could enter into the agreement. Will forward HOME Project Funding Agreement for their review and required changes so that the Trust could enter into the agreement. The changes made by me included updates to the attachments to reflect the RAP in Georgetown.

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{Discussion of the revised HOME agreement and sending to Town Counsel. Agreed it needs to be done so the Trust can sign instead of the Selectmen.}

Task Force Report:

1. Any updates from the Affordable Housing Task Force.

{Paul Nelson gives an update regarding the Task Force's effort in revising the accessory apartment bylaw.}

Trustee or Public Report:

1. Any concerns of a Trustee or member of the Public.

{None.}

Agent Report:

1. Accessory Apartment Bylaw.

Mr. Snyder: Provided in the packet is a copy of the public hearing notice for the planning board hearing on the accessory apartment bylaw. This is done in anticipation of annual town meeting. Also included in the packet is a draft bylaw with suggested changes per review of the Town Planner.

{Supporting documents outlining policy and structure to accessory apartment distributed in packet discussed.}

2. 14 Middle Street: Roof. Motion to delay repayment to end of April with account TBD.

{Copy of recorded mortgage for the loan provided in the packet. Copy of the loan agreement also provided. Trust updated as to where the property is in terms of the roof repair.}

Mr. Surface - **Motion** to adjourn.

Mr. Gerraughty - **Second**.

Motion carries; 3-0; Unam..

Meeting adjourned at 7:51.

Next Meetings: 04/02/14 05/07/14 06/04/14 07/04/14 08/06/14