

Middle School/High School Building Committee Meeting Minutes

July 9, 2013 - 7:00 PM
Town Hall – 2nd Floor Meeting Room

DRAFT

Committee:

<u>Voting Member</u>	<u>Representing</u>	<u>Present</u>
Ellie Sinkewicz	Building Committee Co-Chair	X
Michelle Smith	Building Committee Co-Chair	X
George Comiskey	Citizen	X
Peter Durkee	Highway Surveyor	X
Tillie Evangelista	Planning Board	X
Rob Hoover	School Committee	X
Kerry Stauss	Citizen	X
Stuart Egenberg	Board of Selectmen	X
Eric Zadina	Citizen	
Jeff Wade	Citizen	X
<u>Non-Voting Members</u>		
Carol Jacobs	Superintendent	X
Michael Farrell	Town Administrator	X
Donna Tanner	Principal, Penn Brook School	
Margaret Maher	Principal, Perley School	
Joan Liporto	Finance and Operations Director	X
Peter Lucia	Principal, Middle & High School	
<u>Other Attendees:</u>		
Carl Franceschi	DRA	X
Courtney Southwick	DRA	X
Pat Saitta	Municipal Building Consultants	X
Chuck Adam	Municipal Building Consultants	X

1) Public Comment:

- None

2) Approval of minutes:

- July 9, 2013 meeting - Motion to approve by George, second by Ellie, all present voted approval with three abstentions. *(Peter arrived after the vote)*

3) Approval of Invoices:

- MBC invoice dated 7/3/2013 in the amount of \$2,835.00
- DRA invoice dated 7/1/2013 in the amount of \$10,606.00

Motion by Ellie to approve both invoices in the amount of \$13,441.00, second by Jeff, all present voted approval

4) **Correspondence:**

- None

5) **Old Business:**

- None

6) **New Business:**

- Michelle informed committee of joint meeting with Board of Selectmen, Finance Committee, School Committee and Building Committee for Wednesday night at 7:00 PM in the basement of Town Hall. Purpose of the meeting is to find out from the various committees' priorities for the MS/HS.
- **Review and Approve Scope Items & Associated Costs for Inclusion in Feasibility Study:**
 - MBC prefaced the discussion with a reminder that the amounts shown are based on about 2-3% completion of design/study.
 - Discussion items: M
 - a. MSBA visiting again?
 - b. How much would be reimbursable?
 - c. How might all of the project be funded, other sources?
 - d. How does the last project (15 years ago) affect the overall project
 - e. How will the assessed value (30% rule) affect the overall project?
 - DRA reviewed a handout of the MHS Scope Options Matrix:
 - **Required** are the items that are required to satisfy the program, NEASC and the MSBA
 - **Recommended** are items that the consultants feel should be considered as priority.
 - **Optional** are items that the staff requested and are suggested to replace outdated equipment that are approaching their useful life.

The committee will review the full list and meet next week to vote what they feel should be included.

July 19th deadline for deliverables and submittals to MSBA

7) **Next Building Committee Meetings:**

- Tuesday, July 16, 2013 @ Town Hall - 7:00 PM - Basement Meeting Room
- Tuesday July 30, 2013 @ Town Hall - 7:00 PM - 3rd floor meeting room
- Tuesday August 20, 2013 @ Town Hall - 7:00 PM - 3rd floor meeting room

Motion to adjourn by Jeff and second by Ellie, all present voted approval