

GEORGETOWN RECREATION PATH COMMITTEE

February 27, 2014

Meeting Minutes 7:00 PM

Town Hall – 2nd Floor Meeting Room

Meeting Opened: 7:11 pm

Committee Member Attendees: (x indicates attendance)

X	Jeff Wade, Chairman (JW)	X	Bill Hastings, member (BH)		Bill Munroe, member (BM)
X	Chris Roop, member (CR)		Sandy Martin, member (SM)		

Guests: Julie Coolidge, Friend of the trail.

Abbreviations and Terms: FST - Fay, Spofford and Thorndike, TAC – Technical Advisory Committee, Mass DEP – Ma. Department of Environmental Protection, MVMPO (MPO) - Merrimack Valley Metropolitan Planning Organization, NOI – Notice of Intent (Conservation Commission)

Minutes Approval: January 9, 2014 unanimously approved as amended.

Correspondence:

1. Email from Nancy White, DEP re: Rec Path RDA - O&M Plan request

Meetings Attended:

1. JW met with Steve Przyjemski on 2/26
2. JW attended TAC Meeting with state and FST on 2/26

Discussion:

1. Administrative business:
 - a. Meeting on 1/23 cancelled due to lack of quorum.
 - b. Meeting on 2/13 cancelled due to snow storm.
 - c. Invoices:
 - i. Payment of FST Invoice # 30 for \$372.12 was unanimously approved.
 - ii. Payment of invoice for business cards for \$16.49, submitted by Chris Roop, was unanimously approved.
 - d. Minutes approved
2. Project Updates
 - a. JW met with Steve Przyjemski to discuss requirements and actions required related to the development of the maintenance plan. This plan will define how the trail will be cleared and maintained, and be sent to DEP.
 - b. In order to be ready for clearing of the trail at the appropriate time in the spring, CR will create a communication to send out to friends of the trail to organize a work crew following final approval of the maintenance plan.
 - c. To obtain construction funding, JW will create a proposal for the southern part of the trail and submit it to MVMPO.
 - d. To facilitate administrative control of the overall project the state has divided the project into 4 separate projects. The projects cover Salisbury, Byfield to Georgetown center, Georgetown center to Boxford town line and Boxford.
 - e. The expected schedule for the projects at this point is to hold the 25% design public hearings in June, 75% design to be completed by October and submit the NOI in November.

Adjourn: 9:00 pm

Scheduled Committee Meetings (2nd fl. meeting room), 7PM 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/12, 6/26

Other Meetings: