



# Town of Georgetown

# MINUTES

Committee: Finance and Advisory Committee

Date: March 23, 2022

Time: 7:00 pm

Location: Town Hall Second Floor Meeting Room

Members & Staff present: Ed Dobie (Chair), Steve Epstein (Vice Chair), Alicia Raspa (Clerk), Michael Kelley, Orlando Pacheco (Town Administrator), Mary McMenemy (Town Accountant) Gary Fowler (Selectman), Steven Przyjemski (Conservation Commission), William Holt (Health Director). Quorum obtained.

Members not present: Nichole Coscia, Dave Harris, Daryle LaMonica

The meeting was called to order at: 7:01pm

Vote on minutes was postponed to the next meeting as they need to be transcribed.

## MEETING MOTIONS / ACTIONS AND SUMMARY OF DISCUSSIONS:

### NEW BUSINESS

*Motion to authorize deficit spending funds transfer for the Highway department made by Steven Epstein Second: Alicia Raspa All in favor: Ed Dobie, Steven Epstein, Alicia Raspa, Michael Kelley*

- Conservation commission budget discussion with Steven Przyjemski
  - Mr. Epstein expressed disappointment that representatives from Camp Denison are not at the meeting to explain their financial needs.
  - Mr. Dobie noted we would like to see what are in the Camp Denison reserve accounts.
  - The proposed budget is similar to last year and is comprised of salaries and \$2,500 for travel to conferences.
  - Mr. Epstein inquired about returned funds at the end of FY 2022. Approximately \$35,000 will be moved from the wetland reserve to the general fund. This has previously been used to fund a portion of the salaries.
  - Mr. Dobie inquired about future potential expenditures and Mr. Przyjemski said nothing was needed that he was aware of.
- Board of Health budget discussion with William Holt
  - Mr. Epstein inquired about the work that the department completes. Mr Holt answered that they perform: pool inspections, ponds, food, restaurants, septic inspections, dumpster inspections and permits. Housing rental inspections. Nuisance inspections, mosquito control. COVID work has subsided now. Suspended contact tracing.
  - Mr. Epstein inquired about the increase in expenses. Mr. Holt noted one is for telephone, there is an increase of \$600 for a stipend to use Mr. Holt's personal phone. Mr. Epstein inquired about potential complications related to the Freedom of Information Act and the phone fees. Discussion ensued. Mr. Fowler noted that the selectmen will look into phone pricing and a cell phone policy. Ms. McMenemy will look into monthly pricing.
  - Mr. Holt noted that there was an inspection of the landfill by the DEP in 2019 and trees are growing into the liner at the base of the landfill. The quote obtained in 2019 was \$12,400 and Mr. Holt expected there will be an increase. The \$10,000 budgeted for FY 2022 was not spent and Mr. Holt agreed to look into beginning work during FY 2022 to attempt to relieve the FY 2023 budget.
  - Mr. Kelley inquired about the in state travel and discussion ensued.

- Review of additional budgets with no representatives present
  - Review of Zoning Board of Appeals budget. 2% salary increase and \$220 for office supplies.
  - Review of planning board budget. Staff salary will increase approximately \$5,000 because employee became part of the union. Discussion ensued about the future activity for the board and the projected staffing needs.

**Items not reasonably anticipated by the Chair 48 hours in advance of the meeting:**

- Proposed moving the library and council on aging presentations to next week to allow additional time for budget presentation on April 6, 2022.

**LIST OF DOCUMENTS AND OTHER EXHIBITS USED AT MEETING:**

- DRAFT FY 2023 Budget (via ClearGov)

Documents and Other Exhibits used at meeting will be available for review at: Town Accountant's Office  
(Office)

Meeting was adjourned at: 8:40pm *Motion to adjourn made by Alicia Raspa* Second: Steven Epstein. All in favor:  
Ed Dobie, Steven Epstein, Alicia Raspa, Michael Kelley

**NEXT MEETING:**

Date: March 30, 2022  
Time: 7:00 PM  
Place: Town Hall, Second Floor Meeting Room

Respectfully submitted,

Chairman: \_\_\_\_\_  
(Signature)

Minutes approved by Committee on: March 30, 2022  
(Date)